

MINUTES OF THE MILNER INSTITUTE COMMITTEE

Tuesday 21st March 2017

Apologies: Julie Priestner, Sylvia Leitch & David Felix

Present: J Cornish, P T Floyd, Di Ross, Jane Pocock, L Hankey, T Rossmueller
Hazel Harkins, Joan Hughes

1. Welcome/Apologies – Pam Taylor Floyd welcomed all to meeting. Apologies received from the above
2. Minutes from Meeting dated 31st January 2017 all okay and passed.
3. Matters arising not on the agenda – Di queried what we payed Colin, it was advised he is paid £10 per week for moving chairs. Any additional work is done and the Milner invoiced for this.

4. Treasurers' Report:

Joan advised balance in current account is £750. There has been lots of expense over the last year for maintenance etc. which have been unavoidable such as the boiler.

Joan did enquire about the website maintenance as we are paying £60 per month what is that for exactly? What is updated each month? Committee unsure of what gets updated.

We have had a cheque for £100.00 from K E Cawdron returned by bank, we think belongs to bill from keep fit – Di to speak to her on Thursday to sort payment. Other accounts – 50/50 Bal £2600 and COIF accounts about £5000

4. Hall Managers Report – Fire officer is coming back to see us and there is lots of work to do prior to this. All users of building need to complete fire procedures so they understand who is responsible for what jobs in the event of fire. Full fire risk assessment is being completed by Jemima to ensure it fits the building. All forms to be completed and returned to Jemima before Easter.

The neighbours at Ivy Cottage have put in a planning application 17/00136/FUL to build a bungalow and do we have any objections. It was discussed that our main concern was around access to the property on Moss Lane (tight bend) has the current drive way got planning. Jemima advised needs comments back by 6th April so she will send with our concerns around access with number of cars in and out of Milner.

Trees – following last meeting Jemima has instructed Rob Haslam to provide a report for the trees to ensure health and safety. Report has been received and quote of £1440 to lift and make safe. It was agreed that this work needs

to be completed as a health and safety. Jemima is going to write to parish council to ask for money. Jemima to instruct Rob to go ahead with works as will take 6 weeks for paperwork to go through.

De-Fib has been purchased and will be placed outside the Milner, Jemima to instruct Halliburton's to carry out work and bill to be sent to the Parish Council

A film/tv show company has contacted regarding hiring the hall on a Monday & Thursday for 1 month 8-10pm they will be charged the £20 room hire. They have asked if any negotiation in this. Jemima to go back and offer 10% and see what they say bill to go no lower than £210.

5. Films – Had used a different provider for one film so got bill for £33.50 which has been handed to Joan to pay for. The DVD player has been taken away to be cleaned, have a replacement which if needed will cost £300 plus VAT however if the existing can be cleaned will only cost us labour, parts etc.

Over the last 12 months film have taken in £2173.08, outgoings £1211.13 making a profit of £961.17

Sylvia has wrote to the Parish Council to ask for £450 which will pay for new DVD and associated costs.

6. A.O.B- Jane advised that due to government changes in childcare grants from September 2017 they would be looking to open Nursery for 30 hours per week, meaning they would need the building 9-3 five days. Church would still continue on a Thursday but would need to enter and leave through the bottom door as nursery would put locks on other doors in order to keep children separate as per Ofsted rules. The Committee agreed with this and therefore nursery will open 5 days from September 2017 meaning increase in income for the Milner.

7. 50/50 Money is starting to come in for the new year of 50/50 Hazel in process of sorting.

9. Date of Next Meeting – Tuesday 16th May 2017 at 7:30pm at Lewis Carrol Centre