

MINUTES OF THE MILNER INSTITUTE COMMITTEE

Wednesday 16th May 2018 -7:30pm

Apologies: David Felix, Scullion, Julie Priestner , Julie Priestner, Jean Rowe

Present: P T Floyd, Jane Pocock, L Hankey, Sylvia Leitch & Hazel Harkins, Tom Rossmuller, Di Ross & Joan Hughes

1. Welcome/Apologies – Pam Taylor Floyd welcomed all to meeting. Apologies received from the above.
2. Minutes from Meeting dated 14th March 2018. Minutes passed. Noted a third quote for lights received for £1530. Chip Van – people not parking blocking cars for the film night as overlap. Jane also commented that people are using nursery play area on Friday evening and emptying toys all over play bark and using climbing frame which are not age appropriate for older children. Jane to do notices to go up. Heating – has this been serviced yet? Pre-loved last two did well – next one Pam been asked if can do a plant sale outside – committee agreed. Was suggested that perhaps we could have a Milner table for anyone of committee that wants to sell anything. Hall floor has still not been cleaned/polished and is starting to look grubby.

3. Treasurers' Report:

Milner current a/c £3300
Fish and Chip money is coming in.
50/50 a/c £3200 as of 29th March
COIF £4300

Accounts completed for end of accounting year, just need auditing.

4. Hall Managers Report –

Joan – my apologies, I have run out of time to process the order for Utility Warehouse but I will do this as soon as I get back if I don't get chance before.

Two preloved sales days have been held and they seem to be quite popular, already half of the tables have gone for 2nd June and a couple have been booked for July!

Utility Warehouse – I have given Joan the account details along with the savings

Cups and saucers have been collected by Halo and I have raised an invoice for £461

Mima gave me the folder with the key holder list in, so I now have this

The cost to re-direct the post is working out to be quite expensive, approx. £490 for one year, so have not yet purchased a post box – I am happy to collect the mail from Mima in the short term. I will speak to the post office rather than just look on line and feedback to the committee when I get back from holiday.

I would appreciate the committee giving me the contact details for the guy to give us a quote for the tree that is pulling up the flagstones, I'm afraid I have mislaid them. Pam to contact trebor about trees

A request for support please – the preloved days are a really nice thing for us to do for fund raising and a needed community activity and I know Pam and Jean have both been along to attend the first one. We run a small café offering hot and cold drinks and a small selection of sandwiches and cakes – this is very busy and takes three of us to host it; myself, my sister and my lovely neighbour Ann Satterley. I would really appreciate it if we could come up with a rota for each committee member to come along and help out too please. I don't want to abuse the good nature and kindness of my sister and neighbour, it doesn't seem fair and if one of them or I couldn't make it, it would be extremely hard to offer this service.

If the rota could be two committee members at a time for each preloved day (the first Saturday of each month from 9.30am to 2pm) I would have to be one of the members each month. Please can you let me know who would like to come and help out on which day.

Committee would help if they can at pre-loved sales dependant on what they have on.

Calendar – we need a full year up on board as we need to see what is booked in or when building is free. Also need to ensure correct one is there for Lynda to do bills as had two for April and they differed. Need to ensure it is accurate for bills and we can all see what is going on. Pre-school staff need to pop in on occasions for maintenance, placing snack etc in building so if aware what's on can arrange these times when building is empty.

5. Films – Last one 45 attended Dunkirk. £152.60 banked. Tom can still see shadows but no one else noticing so okay at present.

7. A.O.B- Sylvia has heard from area forum and she has obtained a grant for £1530 for all the lights to be done. She has arranged for August when Pre-School not in. Southern Electric to carry out the work. Thank you for sorting this will impact the bills.

Gents toilet is not being used. Jane still looking into this to convert to pre-school office.

8. 50/50 – £2444 raised so decided on 4 prizes each month 1st - £50, 2nd - £25, 3rd - £15 and 4th - £10 Draws for April & May have been made.

April – 1st – 37 Paul Adamson

2nd – 136 Ann Lowe

3rd – 139 Sylvia Leitch

4th – 62 Anthony Tasker

May – 1st – 11 P M Williams

2nd – 258 William Hankey

3rd – 116 Kathryn Graney

4th 128 – Ken Boughey

9. Date of Next Meeting – Wednesday 11th July 2018 at 7:30pm at Milner Institute.