

MINUTES OF THE MILNER INSTITUTE COMMITTEE

Wednesday 28th November 2018 -7:30pm

Apologies: David Felix, Jean Rowe & Joan Hughes

Present: P T Floyd, Jane Pocock, L Hankey, Sylvia Leitch, Graham Lancaster, Colin Gandar, Tom Rosmueller, Di Ross, Hazel Harkins

1. Welcome/Apologies – Pam Taylor Floyd welcomed all to meeting and sent Thanks to Shirley for the work she had done and also Welcomed Colin Gandar to the meeting and for taking over as caretaker of the building.
2. Minutes from Meeting dated 19th September 2018. Minutes passed. Cups – Still not received any money so this needs to be chased – Jane to email and chase
Trees – Jane confirmed that they had been do and flags relaid just awaiting on invoice £250 plus VAT. Pre-loved sale – no further to be held at present this will be reviewed. Food hygiene needs to be done for the building and this is being looked into. What has happened to the float from the pre-loved sale Jane to chase this point. Floor Cleaner – Colin has got the buffer working and floor looking so much better. Xeno has brought bill up to date.
3. Matters arising not on agenda – none
4. Minutes to be sent for submission to website- Minutes all ok except Jane to update to include thanks to Di and Sylvia for Lights, Pam to send for website submission when Jane updates

5. Treasurers' Report:
Sorry I am unable to make the meeting.

Current a/c Balance	£5317
50/ 50-	£3841 (1st October)

No sign of payment for the tea cups. If we could find out when we think this was paid?

Passed on invoices from Southern Electric, for Sylvia.

C Gandar invoicing monthly for Hall mgt.

6. Hall Managers Report – Couple of taps need replacing/fixing – have done for interim but need plumber to sort – Colin to look in to this. Gutters have all been done and cleaned. The store cupboard roof may need looking at as bulging a little. Cellar could be used for storage – Colin to look into this. Phil Rowe has sent quote re – gents toilets. £3700 passed to Sylvia. Room is still

being looked at Sylvia and Di to get quotes to turn to blank room. Pre-school will fund other items as it will be them that uses the most.

7. Films – Next programme is out. Had extra film on 16th Nov – for no cost. Film Bank still charged full price. No's still down but doing okay.

8. A.O.B - Fire exit lights only go on if switched on – should do automatically – needs looking into. Sylvia & Di need to fill in a monitoring form for lights. Pre-school commented it is so much brighter. They are environmentally friendly and cost effective. Over 500 plus people have benefited from the use so far.

Heating – Jane now has control of this – Jane will monitor calendar and users to email with dates times etc to ensure building is warm for all users. House next door to build house. Parish council to object and this is currently being looked into.

9. 50/50 – October – 1st – 104 John Helsby

2nd – 49 Chris Kitching

3rd – 18 Barbara Rudd

4th – 17 Kate Edmonds

November – 1st – 135 Doreen Wilkinson

2nd – 141 Craig Moore

3rd – 206 Ken Rogers

4th – 157 Jane Pocock

December – 1st – 168 Pete Edmonds

2nd – 254 Sharon Harris

3rd – 200 Zoe Mienie

4th – 37 Paul Adamson

10. Date of Next Meeting – Wednesday 30th January 2019 at 7:30pm at Milner Institute.