

MINUTES OF THE MILNER INSTITUTE COMMITTEE

Tuesday 16th May 2017

Apologies: Julie Priestner, Joan Hughes & Hazel Harkins

Present: J Cornish, P T Floyd, Di Ross, Jane Pocock, L Hankey, T Rossmueller
Sylvia Leitch

1. Welcome/Apologies – Pam Taylor Floyd welcomed all to meeting. Apologies received from the above
2. Minutes from Meeting dated 21st March 2017 all okay and passed.
3. Matters arising not on the agenda – Jemima has received a letter regarding planning permission for the possible felling of trees T2-9 to left of path as go up drive into Milner Car Park. We can go onto www.halton.gov.uk/planningapps and look up 17/00233/TPO and register any concerns.
4. Treasurers' Report:

Joan advised Milner accounts

Our current/ treasurers ac balance is £1300.
Our 50/50 a/c balance on 20th April was £2700 - we've taken £1800 so far in the 50/50 since March.
We have £4360 in our Capital a/c, (CCLA)

Charity commission returns are up to date :)

Chair is happy that accounts are up to date and on charity commission web page. The committee all thank Joan for her hard work in getting the accounts all up to date.

4. Hall Managers Report – Trees are being done on 31st May Jane has received letter from parish council which she is replying to. Parish council have agreed to pay and invoice is to be sent direct to them.

Fire officer has been all okay but there is still work to be done. Everyone that uses hall should have a rental agreement need volunteers to do!

Music group booked and bill sent another group has book for this Sunday 21st for £100. Election paid £280 and will get this again after next polling on 8th June.

Parking at the Milner is becoming an issue. Car park is being used by people when building not being used by them which causes problems for the users of

the hall. Jemima to speak to Carol (Chair of WI) to advise and all other users to be aware of this. De-fib being fitted on Thurs, Parish Council are paying.

Jemima and David talking re proposed rent increase to £12 per hour – look to have further discussion in September 2017 as not yet been a year since increase.

Mark Longstaff owes bill for room hire for kick boxing – not paid this year.

We are still paying for a website that is not up to date!

Jemima is feeling a little fed up with the current situation around her job role – the job is getting bigger than when she was employed and she has also not had pay rise in 5 years to reflect these changes. Pam suggests with David to discuss situation. Jemima needs to have a job description and a contract of employment.

5. Films – Film bank have put up cost of films ranging from £99 to £140 plus VAT which means that no real profit is being made.

Solution could be DVD purchased and people make a donation to come and watch the film? Most would still pay over £3 but no real outlay.

Roy Kirkpatrick still had DVD have rung and he is not returning phone calls.

Jemima to speak to Haliburtons re cables etc.

Make decision re: donation the committee fully sports but would like a rubber stamp from David Felix.

6. A.O.B- Keep-fit lady has had operation so a replacement is taking classes at present.

7. 50/50 Hazel away draw will be made at next meeting

9. Date of Next Meeting – Tuesday 18th July 2017 at 7:30pm at Lewis Carrol Centre